



2023 Annual Report for Sutton Power Choice

For calendar year 2023, the Town of Sutton submitted the following Annual Report to the Massachusetts Department of Public Utilities (DPU) for Sutton Power Choice.

The content of the Annual Report is stipulated by the DPU and is comprised of the following attachments:

- **Attachment III.C: Public Access** - Illustrates how the Town of Sutton provided access to program information during the year.
- **Attachment IV.A: Organizational Structure** - Shows how program administration responsibilities are divided between the Town, the Town's aggregation consultant, and the program's electricity supplier.
- **Attachment IV.B.1.c: Equitable Treatment of Customer Classes** - Describes any variances in treatment between customer classes.
- **Attachment IV.B.2: Procurement of Supply** - Presents the timeline of any electricity supply procurement undertaken during the year.
- **Attachment IV.B.6.a: Representative Opt-Out Notification** - Provides a representative Opt-Out Notification (automatic enrollment notification) from the calendar year. The Opt-Out Notification is sent by mail to new electricity account holders in Sutton to notify them of their eligibility for automatic enrollment in the program.
- **Attachment IV.B.6.b: Representative Notice of Product Change** - Provides a representative notice of a product change, if such a notice was issued during the year.
- **Attachment IV.B.7.b.i: Annual Product Information** - For each program option, provides details around price components, renewable energy content, and average number of accounts enrolled. Also provides the electricity supplier name and electricity supply contract price term.
- **Attachment IV.B.7.b.ii: Annual Product Rate Component Information** - Includes the total revenue for each rate component for the year.

Town of Sutton
2023 Municipal Aggregation Annual Report
November 1, 2024

Attachment III.C Public Access

Table III.C - Public Access to Plan/Ongoing Program Information	
Location	Description
Municipal website	Access to the Plan and detailed program information was provided through a link to the program website. Program announcements were posted on the home page.
Program website	The program website (SuttonPowerChoice.com) provided access to the Plan and other program documents, detailed product information, and contact information for both the program supplier and the consultant, MassPowerChoice, which was responsible for customer support. The site also featured easily accessible options for prospective customers to enroll and for current participants to change their program options or opt out of the program if desired.
Communication vehicles/ Outreach activities	
Social media accounts	Program updates, including a price-change notification, were posted on the Town’s Facebook account.
Municipal cable access TV	Program updates, including a price-change notification, were sent to Sutton Community Television, the town’s cable access channel.
Announcement to local/ regional media	Program updates, including a price-change notification, were sent to <i>The Millbury Sutton Chronicle</i> .
Physical posting in municipal buildings	Program updates, including a price-change notification, were posted on a bulletin board at Town Hall and at the Public Library.
Public Events	In May 2023, price-change information was presented at a Select

	Board meeting.
Mailings	<p>Throughout the year, new utility Basic Service customers were sent Opt-Out Notices informing them of the program, their upcoming automatic enrollment, and the methods for opting out or selecting an optional product.</p> <p>In November 2023, a notice of program price change and automatic enrollment renewal was sent to customers.</p>

Attachment IV.A Organizational Structure

Table IV.A – Organizational Structure			
Core Functions	Performing Entity		
	Municipality	Consultant	Supplier
Liaisons/Representatives/Agents			
Municipal Representative/Agent before Department		X	
Liaison with DOER		X	
Liaison with Electric Distribution Companies		X	
Plan Elements			
Procurement of Supply		X	
Product Determination	X		
Other Funding/Costs	X		
Customer Enrollment			X
Customer Notifications/Outreach/ Education	X	X	
Ongoing Program Information	X	X	
Program Termination	X		
Annual Reports		X	
Customer Service		X	

Municipal contact for Department correspondence:

James Smith
508-865-8720
j.smith@town.sutton.ma.us

Customer Service:

Municipality:

Debra Jacques
508-865-8727
d.jacques@town.sutton.ma.us

Consultant:

MassPowerChoice
844-483-5004
sutton@masspowerchoice.com

Supplier:

Constellation New Energy
844-916-0138

Attachment IV.B.1.c Equitable Treatment of Customer Classes

Table IV.B.1.c Equitable Treatment of Customer Classes					
Plan Element					
Procurement of Supply (§ IV.B.2)	Product Rate Setting/Renewable Energy Content (§ IV.B.3)	Other Funding Sources/Costs (§ IV.B.4)	Customer Enrollment (§ IV.B.5)	Customer Notification (§ IV.B.6)	Ongoing Program Information (§ IV.B.7)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Table IV.B.1.c identifies the Plan elements for which there may be variances in the treatment between customer classes or subclasses. Those variances in treatment are described below.

Medium/Large commercial and industrial customers enrolling in the Program after Program launch may be offered a market-based price rather than the contract price. Such differential treatment is equitable because these customers have more choices in the marketplace and impose greater costs on the Program than other customers when they join after Program launch.

Customers that previously opted out and later wish to re-enroll in the Program may be offered a market-based price. This differential treatment is equitable because these customers previously made a choice not to participate in the Program and as a result their load was no longer planned for by the electricity supplier.

Attachment IV.B.2 Procurement of Supply

Table IV.B.2 - Procurement of Supply	
Procurement Steps	Timeline
Issue RFQs/RFPs	March 9, 2023, and May 2, 2023
Evaluate/Select Bids	May 10, 2023
Negotiate/Execute Contracts	May 10, 2023

Attachment IV.B.6.a Representative Opt-Out Notification



TOWN OF SUTTON

MUNICIPAL ELECTRICITY AGGREGATION PROGRAM NOTIFICATION LETTER

December 20, 2023

Dear Sutton Electricity Service Customer,

This letter contains important information about your electric bill.

Currently, you have National Grid's Basic Service. This means National Grid delivers your electricity, and they are also your electricity supplier, buying electricity for you. However, the Town of Sutton has an electricity aggregation program called **Sutton Power Choice**. In this program, National Grid delivers electricity to Sutton, but the Town selects its own electricity supplier. This program will change your electricity supplier and the price that is used to calculate the Supply Services portion of your National Grid electric bill.

If you received this letter, you will be AUTOMATICALLY enrolled in Sutton Power Choice, unless you choose not to participate, in accordance with state law.

Your opt-out request must be postmarked by January 22, 2024, to avoid automatic enrollment in the program.

If you do not opt out, you will be enrolled in Power Choice Standard at a price of 14.728 ¢/kWh.

- **If you participate:** National Grid will remain your electric utility. You will continue to receive your electric bill from them and call them if the power goes out. But you will see Constellation listed as your supplier under the Supply Services portion of your National Grid electric bill, and the program price will be used to calculate your Supply Services charge. Delivery Services charges will not be impacted.
- **If you do not participate:** The Supply Services charge on your National Grid electric bill will continue to be calculated using National Grid's Basic Service price, as it is now.

The Benefits to You

Potential savings - The program offers the potential for savings compared to National Grid's Basic Service prices. However, the program price is fixed until January 2026, while National Grid's electricity supply prices change seasonally. As a result, the program price may not always be below the National Grid price, and savings cannot be guaranteed.

Choice - The program gives you two alternatives to National Grid's Basic Service: 1) Power Choice Standard, which meets state renewable energy requirements, and 2) Power Choice Green, which offers 100% renewable electricity. You will be automatically enrolled in Power Choice Standard, but you may choose Power Choice Green. *(Details for both on back.)*

Price stability - Your electricity supply price will not change before your January 2026 meter read. As explained previously, this price stability makes the program different from National Grid's Basic Service, which you have now. Price stability also makes the program different from many commercial offers that you may receive by mail or by phone.

If you are on a budget plan or are eligible for a low-income discount or fuel assistance, you will continue to receive those benefits.



Your New Electricity Supply Price

14.728 ¢/kWh

Compare to National Grid's prices
on the back. ▶

Customer Support

1-844-483-5004

SuttonPowerChoice.com

sutton@masspowerchoice.com

Don't Want to Participate?

Participation is not required. There is no penalty or fee to opt out of the program. You may opt out before being enrolled, or you may try the program and opt out at any time in the future.

To submit your opt-out request, do one of the following at any time. **If you wish to opt out before being automatically enrolled, you must submit or postmark your opt-out request by January 22, 2024.**


- Sign & return the enclosed reply card.
- Opt out online at **SuttonPowerChoice.com**.
- Call customer support at **1-844-483-5004**.

Please see the back for more information. →

Program Options & Pricing

The chart below can help you decide whether to remain enrolled in Power Choice Standard, change to Power Choice Green, or opt out and return to National Grid's Basic Service. To make a change, visit SuttonPowerChoice.com or contact customer support with Sutton's program consultants at 1-844-483-5004.

The Commonwealth of Massachusetts requires that all electricity supply products include a minimum of 62% from renewable or clean energy resources in 2024, 63% in 2025, and 69% in 2026. Power Choice Standard meets this requirement. Power Choice Green exceeds it.

Sutton Power Choice options:		You will be enrolled here ▼			If you do not wish to participate:					
		Power Choice Standard <i>(default program offering)</i>			Power Choice Green <i>(100% renewable energy option)</i>			National Grid's Basic Service <i>(if you opt out)</i>		
Price		14.728 ¢/kWh*			15.608 ¢/kWh*			18.213 ¢/kWh - residential 17.262 ¢/kWh - commercial 20.840 ¢/kWh - industrial SEMA 21.015 ¢/kWh - industrial WCMA		
Price period		January 2024 - January 2026			January 2024 - January 2026			November 1, 2023 - July 31, 2024, residential & commercial. November 1, 2023 - January 31, 2024, industrial.		
Renewable energy content		2024	2025	2026	2024	2025	2026	2024	2025	2026
Required by state law										
From new regional resources (MA Class I RECs)		24%	27%	30%	24%	27%	30%	24%	27%	30%
From other clean or renewable sources		38%	36%	39%	38%	36%	39%	38%	36%	39%
Added by Sutton										
From new regional resources (MA Class I RECs)		-	-	-	20%	20%	20%	-	-	-
From National Wind projects outside of New England		-	-	-	18%	17%	11%	-	-	-
Total from renewable sources		62%	63%	69%	100%	100%	100%	62%	63%	69%
Exit terms		Leave any time. No exit charge.			Leave any time. No exit charge.			Leave any time. No exit charge. However, industrial customers may receive a billing adjustment charge or credit.		

* The Power Choice Standard and the Power Choice Green prices both include a \$0.001/kWh administrative fee. Program prices could increase as a result of a change in law that results in a direct, material increase in costs during the term of the electricity supply agreement. For those customers subject to electricity taxes, taxes will be billed as part of the Sutton Power Choice power supply charge.

Frequently Asked Questions

Are savings guaranteed? No. National Grid's fixed Basic Service prices change seasonally. Savings in one price period do not guarantee savings in subsequent price periods. The National Grid price will next change on August 1, 2024, for residential and commercial accounts and February 1, 2024, for industrial accounts.

I have received this letter, and also I have recently signed a contract with an electricity supplier. What should I do? You may have signed your contract after this mailing list was created. In that case, you must opt out if you wish to retain your current contract. If you do not opt out, your account will be enrolled in the program, which may trigger early termination fees from your electricity supplier.

I have a tax-exempt account. How can I retain my account's tax-exempt status? Customers are responsible for identifying and requesting an exemption from the collection of any tax by providing appropriate tax-exemption documentation to Constellation. Visit SuttonPowerChoice.com for information on where to submit your documentation.

If you have any additional questions, please visit SuttonPowerChoice.com or contact customer support at sutton@masspowerchoice.com or 1-844-483-5004. Our Town consultants will be happy to help you.

James Smith
Town Administrator

Attachment IV.B.6.b Representative Notification of Product Change



A NOTIFICATION FROM THE TOWN OF SUTTON ABOUT A CHANGE IN YOUR ELECTRICITY SUPPLY PRICE



November 29, 2023

Dear Sutton Electricity Customer,

This notice contains important information about a price change on your National Grid electric bill.

Your electricity account is enrolled in Sutton Power Choice, the Town's electricity program. The program gives you a Sutton price for the Supply Services portion of your National Grid electric bill. You are enrolled in the **Power Choice Standard** option, which is the least-expensive option in the program.

Sutton currently has a contract with Constellation to supply electricity to Sutton Power Choice participants. That contract will expire in January 2024, and a new, 24-month electricity supply contract with Constellation will go into effect. **The new contract will bring new prices.**

The current contract was signed in 2020 and has kept our prices low. However, electricity supply prices have risen significantly since then because of volatility in global energy markets. Sutton Power Choice prices will move to market levels when the new electricity supply contract takes effect.

► **Your new Sutton Power Choice Standard price: 14.728 ¢/kWh**

The new price is fixed for 24 months, from January 2024 - January 2026.

Your new electricity supply price will be higher than your current price, but it is **lower** than National Grid's current residential Basic Service price of 18.213 ¢/kWh, which is in effect until July 31, 2024.

Please note that because National Grid's prices change and their future prices are not known, savings beyond that date cannot be guaranteed.

Your options:

- **Take no action and remain in Sutton Power Choice.** If you wish to continue participating in Sutton Power Choice at the Power Choice Standard level, no action is required. Your enrollment will renew automatically at the new price in January 2024. You will first see the new price on your National Grid electric bill in February 2024.
- **Change to another plan in the program.** You may choose to opt up to the Power Choice Green option and receive all of your electricity from renewable sources for 15.608 ¢/kWh.
- **Leave the program with no penalty or fee.** You are free to either return to National Grid's Basic Service pricing or sign your own contract with an electricity supplier.

To make a change, visit SuttonPowerChoice.com or contact customer support with Sutton's program consultants at 1-844-483-5004. Please have your National Grid electricity account number ready when you call.

(More information on the other side. ►)

Your options in Sutton Power Choice

The chart below can help you decide whether to remain enrolled in Power Choice Standard, change to Power Choice Green, or opt out and return to National Grid's Basic Service. To make a change, visit SuttonPowerChoice.com or contact customer support with Sutton's program consultants at 1-844-483-5004.

The Commonwealth of Massachusetts requires that all electricity supply products include a minimum of 62% from renewable or clean energy resources in 2024, 63% in 2025, and 69% in 2026. Power Choice Standard meets this requirement. Power Choice Green exceeds it.

Sutton Power Choice options:	You are enrolled here ▼		If you do not wish to participate:
	Power Choice Standard (default program offering)	Power Choice Green (100% renewable energy option)	
Price	14.728 ¢/kWh*	15.608 ¢/kWh*	18.213 ¢/kWh - residential 17.262 ¢/kWh - commercial 20.840 ¢/kWh - industrial SEMA 21.015 ¢/kWh - industrial WCMA
Price period	January 2024 - January 2026	January 2024 - January 2026	November 1, 2023 - July 31, 2024, residential & commercial. November 1, 2023 - January 31, 2024, industrial.
Renewable energy content			
From renewable or clean sources, required by state law	62% - 2024 63% - 2025 69% - 2026	62% - 2024 63% - 2025 69% - 2026	62% - 2024 63% - 2025 69% - 2026
From new resources in the New England region (MA Class I RECs), added by Sutton	-	20% - 2024 20% - 2025 20% - 2026	-
From National Wind projects outside of New England, added by Sutton	-	18% - 2024 17% - 2025 11% - 2026	-
Total from renewable sources	62% - 2024 63% - 2025 69% - 2026	100% - 2024 100% - 2025 100% - 2026	62% - 2024 63% - 2025 69% - 2026
Exit terms	Leave any time. No exit charge.	Leave any time. No exit charge.	Leave any time. No exit charge. However, industrial customers only (rates G-2 and G-3) on the fixed-price Basic Service option may receive a billing adjustment, which may be either a credit or a charge.

* Prices include a \$0.001/kWh administrative fee. Program prices could increase as a result of a change in law that results in a direct, material increase in costs during the term of the electricity supply agreement.

Tax-exempt account holders, please take note: You must provide appropriate tax-exemption documentation to Constellation in order to maintain tax-exempt status. Visit SuttonPowerChoice.com for information on where to submit your documentation.



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November 29, 2023

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Sutton currently has a contract with Constellation to supply electricity to Sutton Power Choice participants. That contract will expire in January 2024, and a new, 24-month electricity supply contract with Constellation will go into effect. **The new contract will bring new prices.**

The current contract was signed in 2020 and has kept our prices low. However, electricity supply prices have risen significantly since then because of volatility in global energy markets. Sutton Power Choice prices will move to market levels when the new electricity supply contract takes effect.

► **Your new Sutton Power Choice Green price: 15.608 ¢/kWh**

The new price is fixed for 24 months, from January 2024 - January 2026.

Your new electricity supply price will be higher than your current price, but it is **lower** than National Grid's current residential Basic Service price of 18.213 ¢/kWh, which is in effect until July 31, 2024.

Please note that because National Grid's prices change and their future prices are not known, savings beyond that date cannot be guaranteed.

Your options:

- **Take no action and remain in Sutton Power Choice.** If you wish to continue participating in Sutton Power Choice at the Power Choice Green level, no action is required. Your enrollment will renew automatically at the new price in January 2024. You will first see the new price on your National Grid electric bill in February 2024.
- **Change to another plan in the program.** You may choose to opt down to Power Choice Standard and receive just the minimum amount of your electricity from renewable sources that is required by state law for 14.728 ¢/kWh.
- **Leave the program with no penalty or fee.** You are free to either return to National Grid's Basic Service pricing or sign your own contract with an electricity supplier.

To make a change, visit SuttonPowerChoice.com or contact customer support with Sutton's program consultants at 1-844-483-5004. Please have your National Grid electricity account number ready when you call.

(More information on the other side. ►)

Your options in Sutton Power Choice

The chart below can help you decide whether to remain enrolled in Power Choice Green, change to Power Choice Standard, or opt out and return to National Grid's Basic Service. To make a change, visit SuttonPowerChoice.com or contact customer support with Sutton's program consultants at 1-844-483-5004.

The Commonwealth of Massachusetts requires that all electricity supply products include a minimum of 62% from renewable or clean energy resources in 2024, 63% in 2025, and 69% in 2026. Power Choice Standard meets this requirement. Power Choice Green exceeds it.

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From new resources in the New England region (MA Class I RECs), added by Sutton	-	20% - 2024 20% - 2025 20% - 2026	-
From National Wind projects outside of New England, added by Sutton	-	18% - 2024 17% - 2025 11% - 2026	-
Total from renewable sources	62% - 2024 63% - 2025 69% - 2026	100% - 2024 100% - 2025 100% - 2026	62% - 2024 63% - 2025 69% - 2026
Exit terms	Leave any time. No exit charge.	Leave any time. No exit charge.	Leave any time. No exit charge. However, industrial customers only (rates G-2 and G-3) on the fixed-price Basic Service option may receive a billing adjustment, which may be either a credit or a charge.

* Prices include a \$0.001/kWh administrative fee. Program prices could increase as a result of a change in law that results in a direct, material increase in costs during the term of the electricity supply agreement.

Tax-exempt account holders, please take note: You must provide appropriate tax-exemption documentation to Constellation in order to maintain tax-exempt status. Visit SuttonPowerChoice.com for information on where to submit your documentation.

Attachment IV.B.7.b.i Annual Product Information

Table IV.B.7.b.i Annual Product Information – All customer classes		
2023	Power Choice Standard (Default)	Power Choice Green (Opt-In)
Rate Components (in \$/kWh)		
Supply and Renewable Energy Content	0.10551	0.11493
Consultant Services	0.00100	0.00100
TOTAL	0.10651	0.11593
Renewable Energy Content (in % of total)		
Required	59.17	59.17
Voluntary	MA Class I	20.00
	National Wind	62.00
TOTAL	59.17	141.17
Supplier Name	Constellation NewEnergy, Inc.	Constellation NewEnergy, Inc.
Effective Dates	January 2021 – January 2024	January 2021 – January 2024

Table IV.B.7.b.i Annual Product Information – All customer classes				
2023	Power Choice Standard (Default)		Power Choice Green (Opt-In)	
Participants	#	kWh	#	kWh
Residential	2,595	24,723,041	42	411,986
Low-Income	131	1,244,241	0	0
Small Commercial & Industrial	229	1,857,557	0	0
Large Commercial & Industrial	6	997,875	0	0
TOTAL	2,961	28,822,714	42	411,986

Attachment IV.B.7.b.ii Annual Product Rate Component Information

Table IV.B.7.b.ii – Annual Product Rate Component Information	
Rate Component	Revenue (in \$)
Supply and Renewable Content	3,088,434
Consultant Services	29,235

Descriptions:

Supply and Renewable Content

The Supply and Renewable Content rate component covers the cost of the products and services necessary to provide firm power supply to program participants, including:

- electrical energy;
- capacity;
- reserves;
- ancillary services;
- transmission services;
- the cost of distribution system losses; and
- congestion management.

This rate component also covers the cost of Renewable Energy Certificates (RECs), including:

- RECs needed to meet the requirements of state law; and
- additional RECs above state requirements as specified by the Town.

Consultant Services

The Consultant Services rate component covers the costs of administering the program, including:

- representing the Town before the Department of Public Utilities, including securing regulatory approvals and maintaining regulatory compliance;
- conducting procurements for electricity supply as needed;
- providing customer support by telephone and email;
- providing public education, including through in-person events, printed communications (signs, banners, brochures), electronic communications (video, slides), and social media;
- developing and maintaining a comprehensive, branded program website, including ongoing updates to ensure regulatory compliance;

- receiving customer requests to enroll, change program options, or opt-out; forwarding those requests to the electricity supplier; and monitoring implementation;
- overseeing periodic automatic-enrollment mailings to new customers;
- monitoring electricity supplier performance;
- monitoring electricity market and regulatory developments; and
- preparing reports to the Department of Public Utilities and the Town.

Attachment IV.B.7.b.iii Annual Voluntary Renewable Energy Content Information

Table IV.B.7.b.iii – Voluntary Annual Renewable Energy Information	
Category of Renewable Energy	MWh/Certificates
MA Class I	82
National Wind	255

Mechanism by which the purchases/retirements were tracked:

MA Class I

NEPOOL Generation Information System.

National Wind

ERCOT tracking system.